



Shorthand Volume 1-2

By Books Group

Rarebooksclub.com, United States, 2012. Paperback. Book Condition: New. 246 x 189 mm. Language: English . Brand New Book ***** Print on Demand *****.This historic book may have numerous typos and missing text. Purchasers can download a free scanned copy of the original book (without typos) from the publisher. Not indexed. Not illustrated. 1913 Excerpt: .typewriting, manitoldini; and the use of standard office equipment, English grammar and composition, common business forms. EXAMINATION FOR DAY HIGH SCHOOL SHORTHAND TEACH-ERS LICENSES. New York City Public Schools, December, 1913. 1. Give the rules for the preference in the use of the duplicate signs for fl, fr, thl. thr. Explain exceptions to these rules and illustrate. (12) 2. Give rules and exceptions (with explanations of the exceptions) for st and str used initially. Illustrate. (12) 3. (a) When should hooked nr be used? Give reasons and illustrate. (6) (b) When should hook n and separate r stroke be used in writing words ending with ncr? Give reasons and illustrate. (6) 4 Give rules for employing the halving principle. (12) 5. Give the first three lessons in typewriting to a class just beginning the subject. Show just what part the class and the teacher does. (12)...



READ ONLINE
[6.15 MB]

Reviews

It becomes an incredible book that we actually have possibly study. It really is rally exciting through studying period of time. I am very easily could get a satisfaction of reading through a written book.

-- **Gianni Hoppe**

A really awesome pdf with perfect and lucid reasons. It is actually rally fascinating through reading period of time. Your lifestyle period will probably be transform as soon as you total looking over this ebook.

-- **Alford Kihn**